Corrections Section (PSL Corrections)

Security and Law Enforcement Branch

Security Division, PP&O

Headquarters, U.S. Marine Corps

2 Navy Annex Room 3310

Washington, DC 20380-1775

Corrections Training Opportunities

- **ACA - Chosen for pilot program (Online Academy)**
- **AJA**
- **NIC**

Corrections Training Opportunities

ACA ONLINES ACADEMY COURSES:

COR134 Security and Offender Management

COR133 Disciplining Offenders

COR130 Supervising Offenders

COR210 Understanding Ethics and Ethical Behavior

COR202 Maintaining Ethics Through Mental & Phys Fitness

COR203 Crossing the Boundaries of Professionalism

Maintaining Security I

Maintaining Security II

Corrections Training Opportunities

Course: ETH201 Understanding Ethics and Ethical Behavior

Enrollment Code: 0148p0
Code Start Date: Wednesday, June 20, 2007
Code End Date: Monday, June 30, 2008

Students:
8/20/2007 Brent Sherrell

Course: ETH202 Maintaining Ethics through Mental and Physical Fitness
Enrollment Code: fr511y
Code Start Date: Wednesday, June 20, 2007
Code End Date: Monday, June 30, 2008

Students:

Corrections Training Opportunities

Course: ETH203 Crossing the Boundaries of Professionalism
Enrollment Code: 22p478
Code Start Date: Wednesday, June 20, 2007
Code End Date: Monday, June 30, 2008

Students:
8/28/2007 Scott Richards
09/09/2007 Brian Kendall

Course: COR130 Supervising Offenders

Corrections Training Opportunities

Enrollment Code: y41pht
Code Start Date: Wednesday, June 20, 2007
Code End Date: Monday, June 30, 2008

Students:
8/18/2007 Alfonza Dillard (done)
8/27/2007 Brian Sheppard
9/11/2007 Anterian Johnson
9/05/2007 Brian Bindig
9/06/2007 Theresa Chapman
9/06/2007 Kevin Evans

Corrections Training Opportunities

Plans, Policies & Operations

Course: COR131 Maintaining Security I

Enrollment Code: 833fm2
Code Start Date: Wednesday, June 20, 2007
Code End Date: Monday, June 30, 2008

Students:
9/06/2007 Joe Campoalegre
Course: COR132 Maintaining Security II

Enrollment Code: xtj4wi
Code Start Date: Wednesday, June 20, 2007
Code End Date: Monday, June 30, 2008

Students:
8/16/2007 John Zamora
9/06/2007 Franz Blanchard

Corrections Training Opportunities

Plans, Policies & Operations

Course: COR133 Disciplining Offenders

Enrollment Code: 62wq31
Code Start Date: Wednesday, June 20, 2007
Code End Date: Monday, June 30, 2008

Students:
8/15/2007 Roger Pittard
9/06/2007 Jeffrey Siler

Course: COR134: Security and Offender Management

Enrollment Code: id182j
Code Start Date: Wednesday, June 20, 2007
Code End Date: Monday, June 30, 2008

Students:
8/16/2007 Rickye Rice

Corrections Training Opportunities

Total # of courses: 64

Student enrollment: 20 / (31%)

Student completion: 4 / (6%)

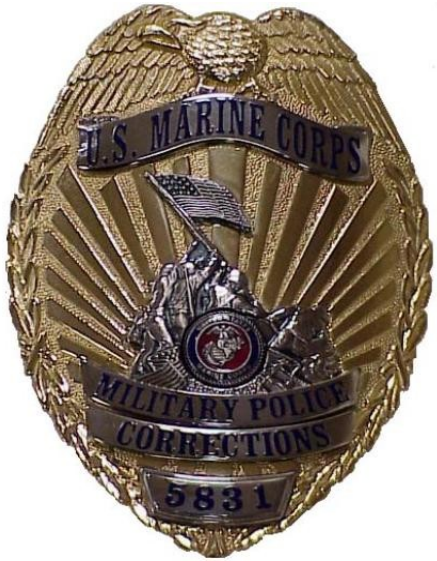
Remaining courses: 27 (42%)

* Completion due date 30 Jun 2008

QUESTIONS?

Corrections Formal Schools

Plans, Policies & Operations



Key Points

- Quota Management
- Timely email response is essential
- Employment of school experience, not just a resume builder with no return on USMC investment
- Officer /enlisted courses
  - Enlisted can attend an officer course, but an officer can not attend an enlisted course
    - Funding difference , Off X-dollars/Enl Y dollars

Key Points con't

* **ALL courses require that ALL trainees have at least ONE year and in some some cases TWO years of active duty service remaining on their contract at the completion of training BEFORE they are submitted for training. Again, service requirements must be met BEFORE nominees are submitted to HQMC. HQMC (PSL) is not responsible for non-qualification of your nominee due to him/her pending reenlistment or awaiting boat space.**

Points of Interest

- Course funding
- Rental Car
- Student Cancellation
- Hot fills

TECOM
FINANCIAL MANAGEMENT BRANCH
MISSION

World Wide Travel (WWT):

Does not fund every course/quota in the TIP/TIMS

SOME COURSES/QUOTAS ARE FUNDED BY:

- **OTHER COMMANDS**
- **OTHER SERVICES**
- **UNITS**
- **HQMC**
- **OTHER APPROPRIATIONS: USMCR**

Rental Car

The following (immediate) changes to the WW Travel processes are provided FYI:

1. In an effort to more effectively match estimates with actual costs, the rental vehicle rate will now be $35 (car)/ $55 (van).

2. The 45-day requirement for request submission to TECOM will be changed to no earlier than (NET) 14 calendar days prior and no later than (NLT) 7 calendar days prior. This will reduce rework (e.g., drops & adds, rental requirements, date changes)

Note: You can still require the traveler's command to provide their info to you at the 45-day mark.

Rental Car (cont)

RENTAL CAR/VAN REQUIRMENTS:

- **Marine must be a government charge card holder**
- **Name, rank and SSN of driver**
- **Justification must be mission essential**
- **Non-availability of Quarters on a Military Installation requires a Confirmation number and Phone Number of the BEQ/BOQ.**

RENTAL VEHICLE AUTHORIZED:

- **1 car per 4 Marines at one location**
- **1 van per 7 Marines at one location**

Regardless of point of origin or arrival time.

UNAUTHORIZED RENTAL VEHICLES

Plans, Policies & Operations

Vehicles procured without TECOM approval:

- **Will be funded by individual student.**

or

The Command issuing the orders

- **Orders funded by Parent Command must include a separate line of appropriation specifying “RENTAL CAR ONLY”**

POV'S

- **AUTHORIZING POVs**
  - **Responsibility of Order Writer**
  - **Must be more advantageous to the government**
  - **Reimbursement limited to constructive cost of the government transportation**

STUDENT CANCELLATION HOTFILLS

Student Cancellation

- **By command**
- **TECOM**

Hot fills

- **Short fuse**
- **Seats of opportunity**
- **Time sensitive**
- **Open to 58XX**

REQUEST FORMAT TO HQMC

Full Name:
Rank:
SSN:
EAS:
Command:

Additional Notes:

- Must submit full SSN.
- Submit info in a timely manner to HQMC. Last minutes submission only create last minutes problems.
- If not receive in timely manner, quotas will be reassigned.
- Commands have received information on courses, CIDs and school quotas

TECOM FUNDED SCHOOLS DTS PROCESS

Funding Policy Guidance:

a. Orders for the approved student travelers **must be processed via the Defense Travel System (DTS).**

b. The approval provided above is only for per diem and travel expenses in conjunction with attending the training course identified.

c. The Cost Account Code (CAC) and the Job Number Local Use (JNLU) code **must** be added to Accounts six (6) and (eight) 8 of the standard TECOM Worldwide Travel (WWT) Line of Accounting (LOA) in DTS. This information is used to identify the CID within the accounting system, and must be entered as provided.

TECOM FUNDED SCHOOLS DTS PROCESS con't

Plans, Policies & Operations

d. The Command will go ahead and forward through the letter through their chain to ensure the traveler has been entered into DTS.

e. The Traveler or Admin Section entering the authorization will go ahead and follow the instructions on the letter to ensure it is
captured correctly. (That is why its important they receive the letter, with
no changes)

f. The authorization is routed through their Chain of Command (with TECOM being the last on the Approval Chain)

g. TECOM will approve the authorizations and the travelers go on their way.

Course ID	Name of Course
A1681P3	Conventional Physical Security
A16MQG3	Hostage Negotiations
A17KBA1	Mental Health Specialist Course
C08MPL1	Advanced Hostage Negotiations
C08MPM1	Commanders Course on Hostage Incidents
C34MRW1	Defensive Tactics Instructors Course
N60MQY1	Navy Correctional Counselor Course
A1658J3	Military Police Investigator Course
N60RF41	Basic Corrections Course
A16MQH3	Protective Services Training
A16H5A3	Non-Lethal Weapons Instructor Course

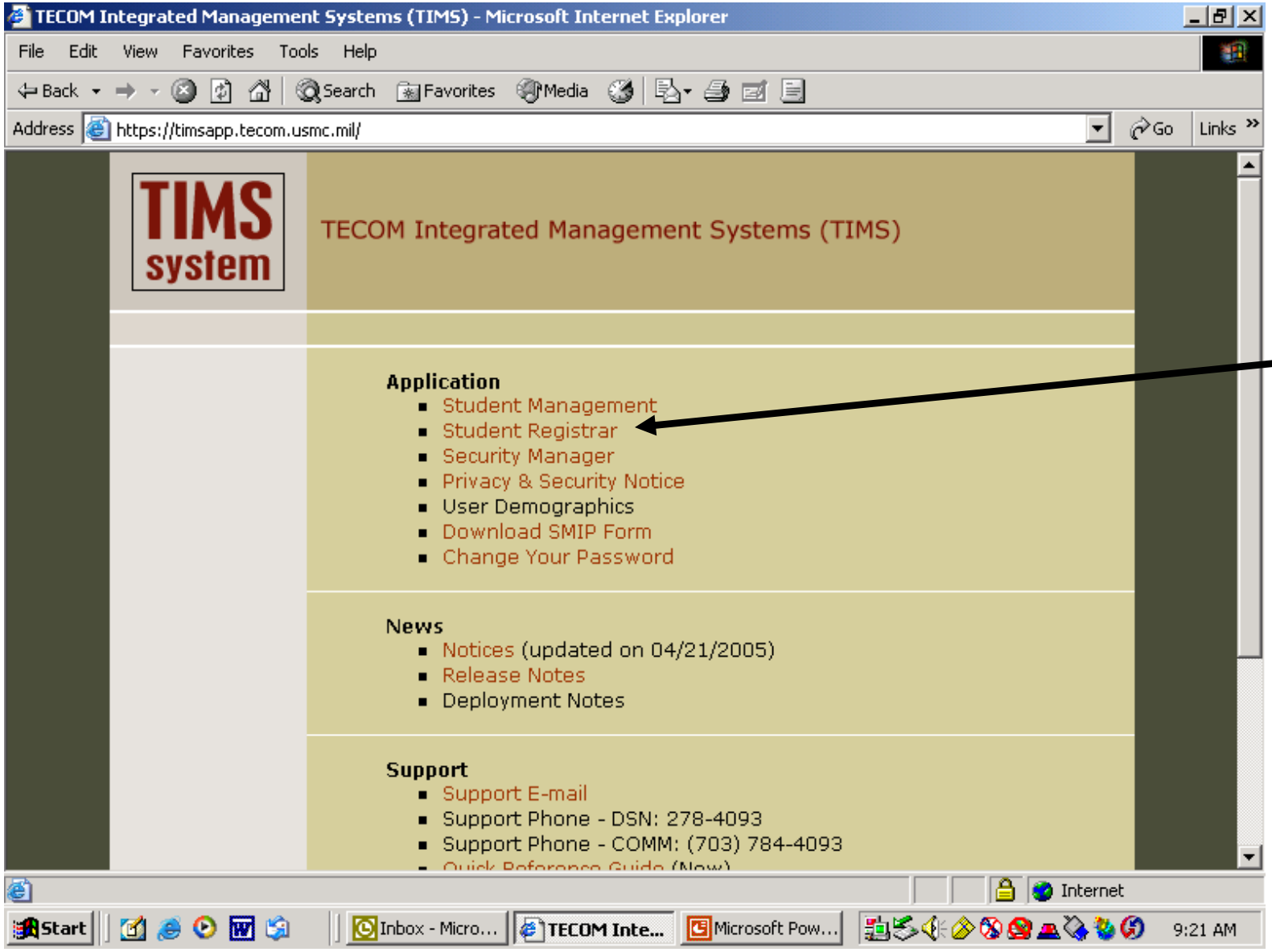
Formal Schools con't

♠ MPI???????????

- **Attendance at the Training Input Plan (TIP) March 08**
  - **Request quotas for Corrections**
- **Any additional requests?**

19-Feb											
MPI	A1658J3	OO4	ENL	2/19/2008	4/15/2008				CPBB		HOT FILL
NLWIC	A16H5A3	OO3	ENL	3/2/2008	3/14/2008	Sgt	Rodolfo E. Pena	XXX-XX-3572	CPBB		Submitted 2 Jan 08
NCC	N60MQY1	O2	ENL	3/30/2008	5/2/2008	Sgt	James E. Abraham	XXX-XX-3263	PCF Yuma		Submitted 2 Jan 08
NCC	N60MQY1	O2	ENL	3/30/2008	5/2/2008	Sgt	Luis P. Magma	XXX-XX-4866	CPBB		Submitted 2 Jan 08
NCC	N60MQY1	O2	ENL	3/30/2008	5/2/2008	Sgt	Jonathan M. Walsh	XXX-XX-9030	CPBB		Submitted 2 Jan 08
NCC	N60MQY1	O2	ENL	3/30/2008	5/2/2008	GySgt	Clinton B. Stone	XXX-XX-3048	CPBB		Extra quota from Okinawa
NCC	N60MQY1	O2	ENL	3/30/2008	5/2/2008	Sgt	Rodolfo E. Pena	XXX-XX-3572	CPBB		Submitted 2 Jan 08
NCC	N60MQY1	O2	ENL	3/30/2008	5/2/2008	SSG	Shelia D. McDonald	XXX-XX-7789	Quantico		Army
NCC	N60MQY1	O2	ENL	3/30/2008	5/2/2008	Sgt	Amanda K. Skelly	XXX-XX-1071	MCAUCSD		Submitted 10 Jan 08
NCC	N60MQY1	O2	ENL	3/30/2008	5/2/2008	SSgt	W. W. Ennels	XXX-XX-0521	CLNC		Submitted 10 Jan 08
7-Apr											
NLWIC	A16H5A3	OO5	ENL	4/13/2008	4/25/2008						
NLWIC	A16H5A3	OO5	ENL	4/13/2008	4/25/2008						
NLWIC	A16H5A3	OO5	ENL	4/13/2008	4/25/2008						
08-May											
NLWIC	A16H5A3	OO6	ENL	5/4/2008	5/16/2008						
NLWIC	A16H5A3	OO6	ENL	5/4/2008	5/16/2008						

TIMS Home page

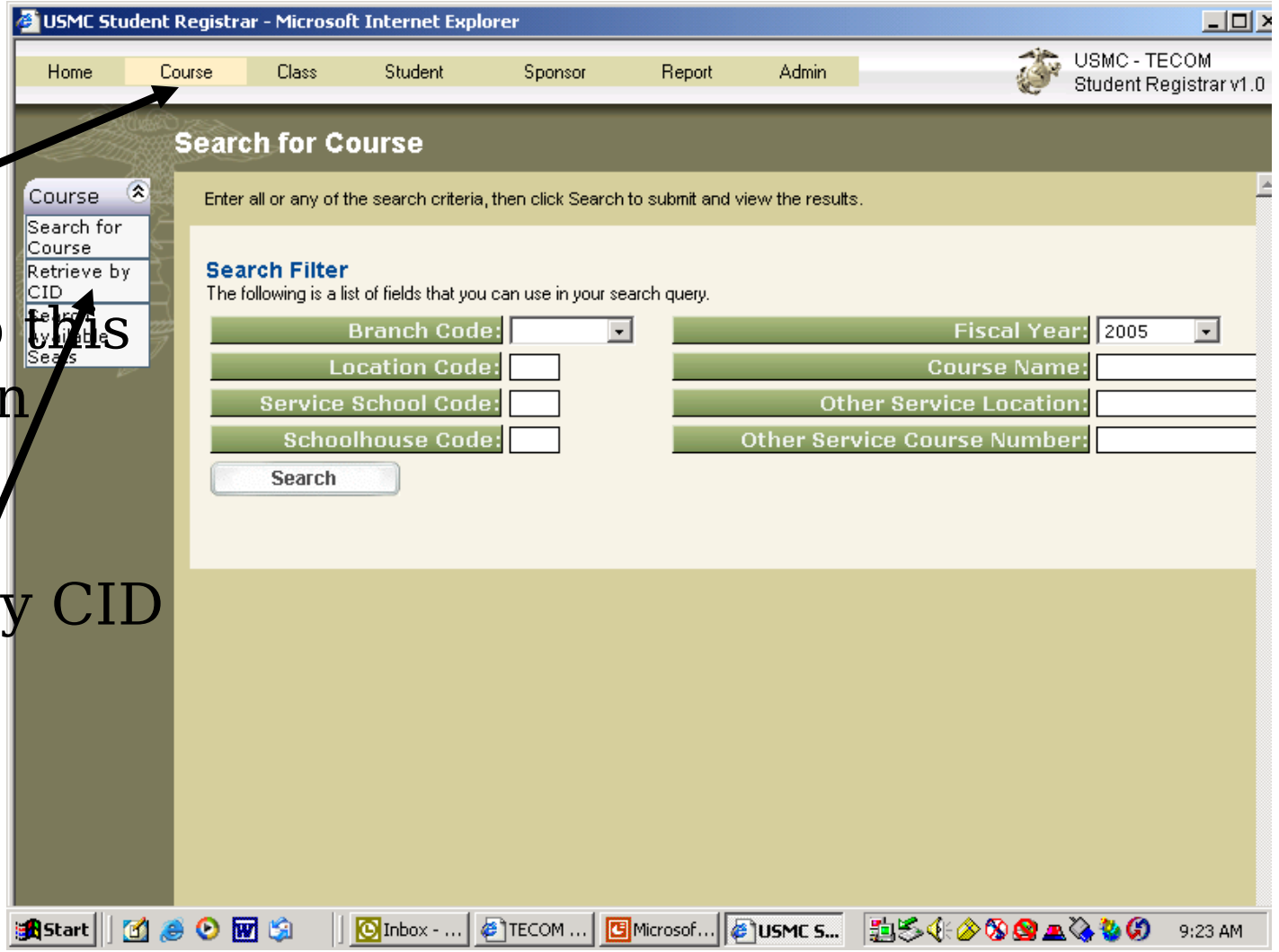


To registe
A student

Identify Course

Click to pull up this screen and then

click retrieve by CID

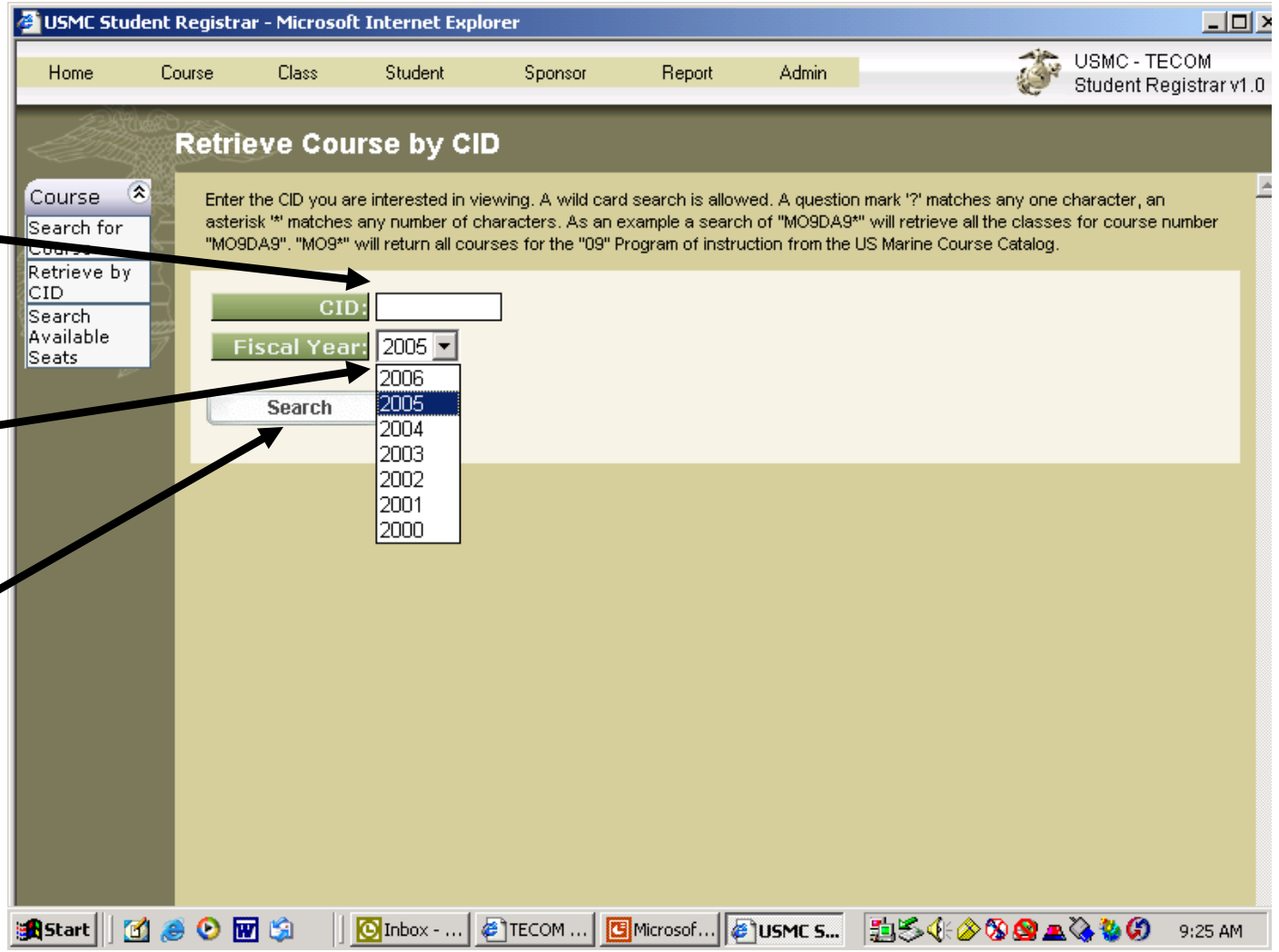


Identify Course (con't)

Enter CID

Identify FY

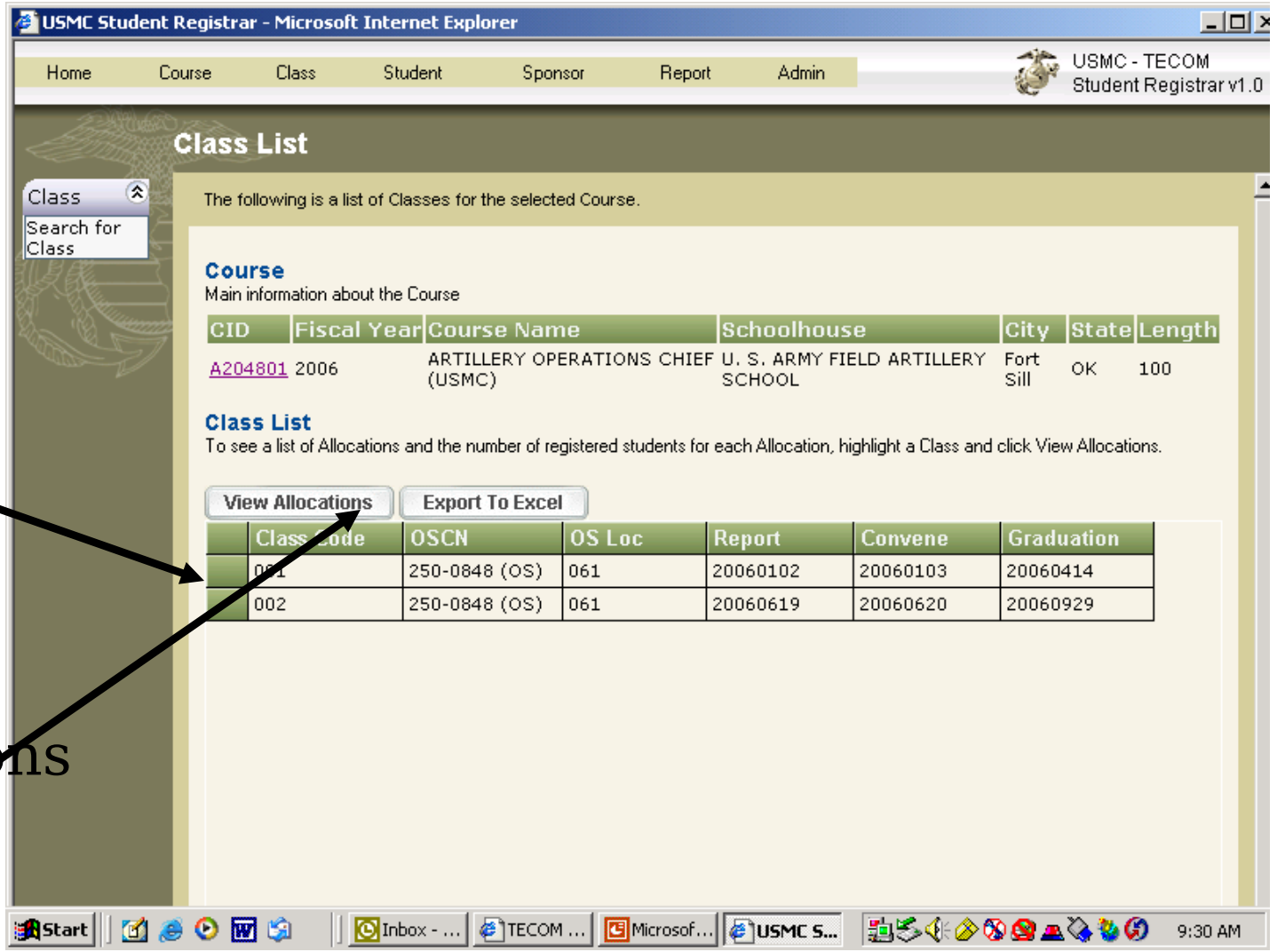
Search



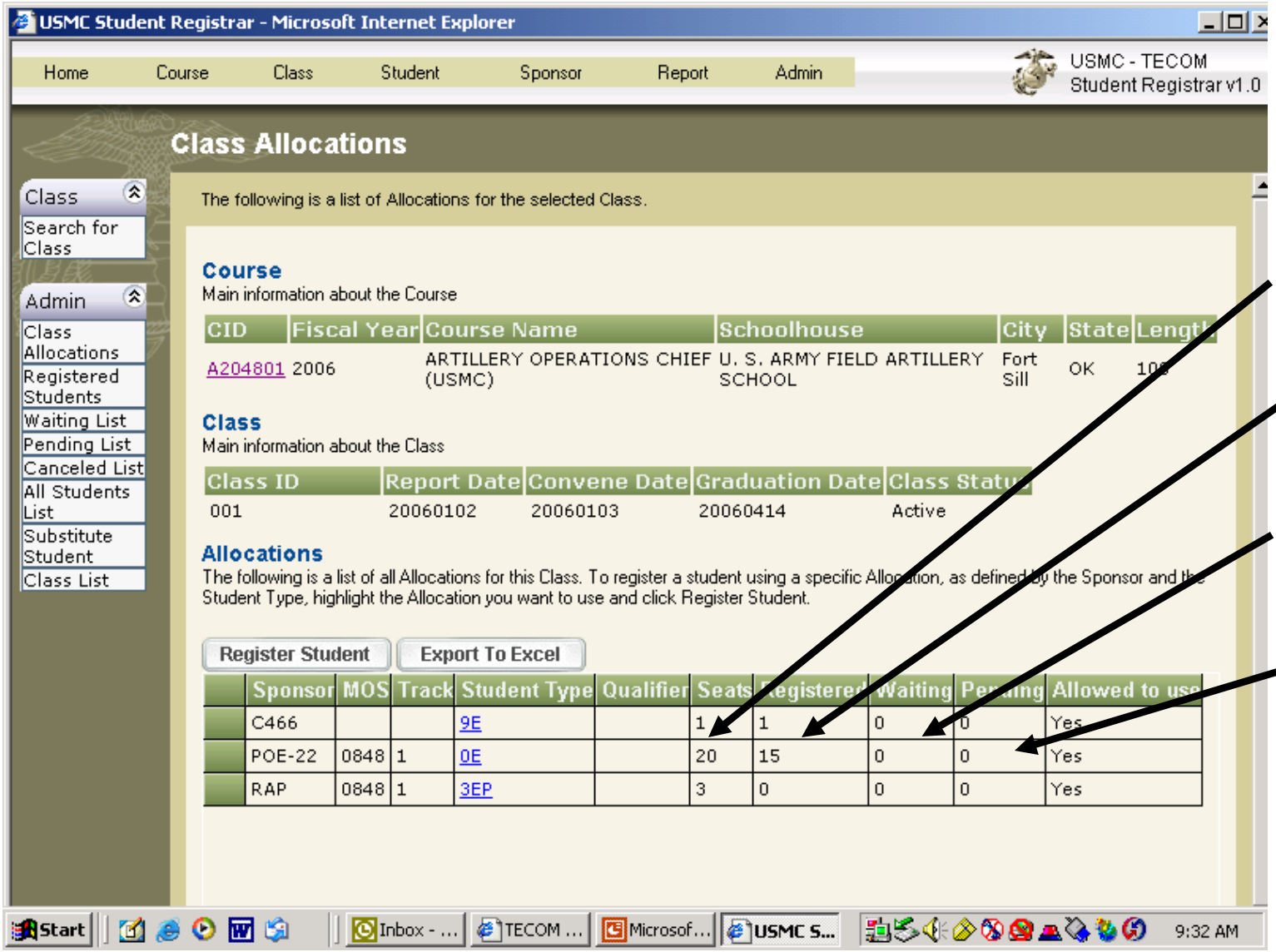
Identify Class

Pick the class

View Allocations



Allocations



Students pe
Class

Registere

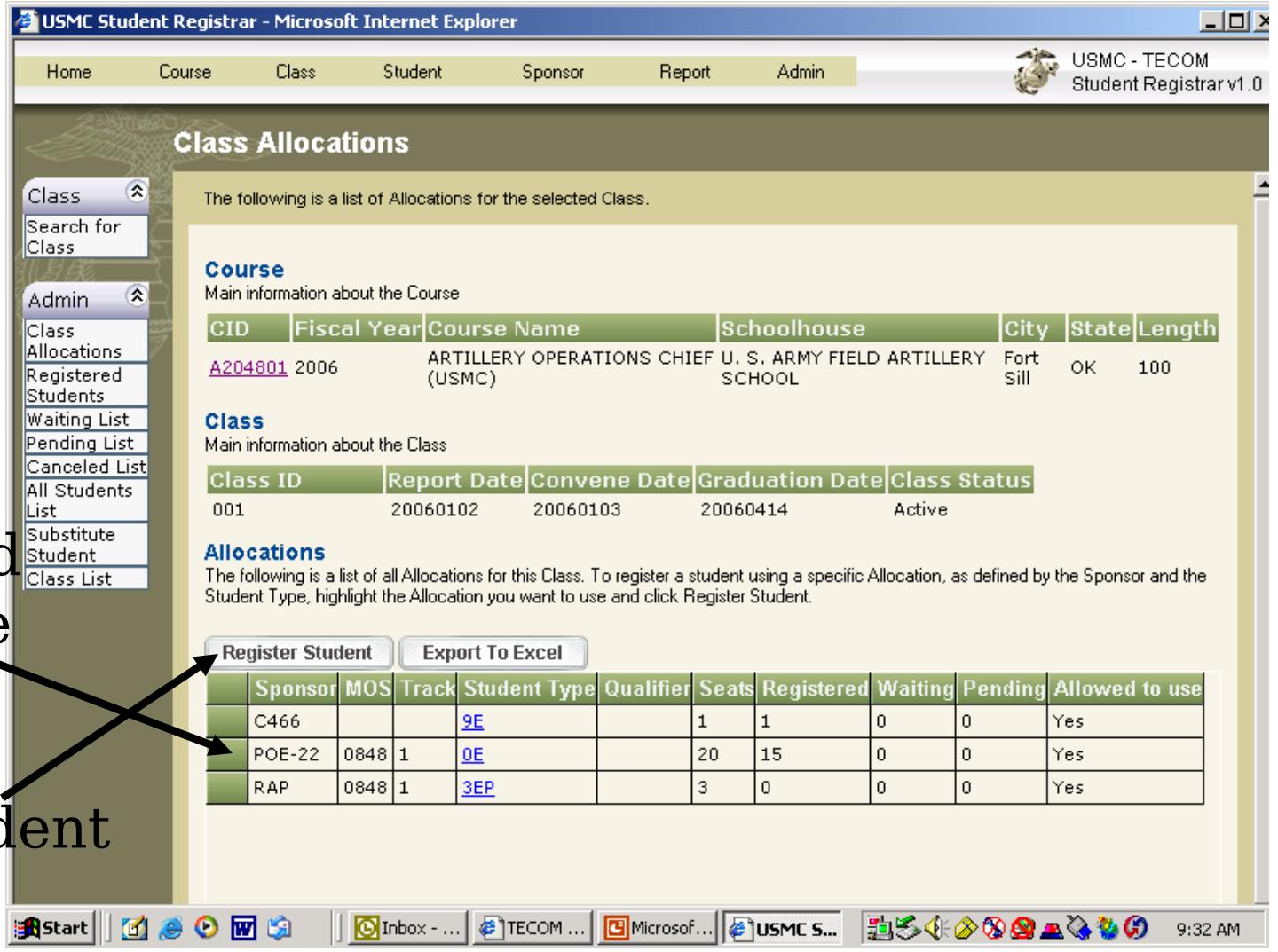
Waiting

Pending

Register a student

Select OccFld Sponsor code

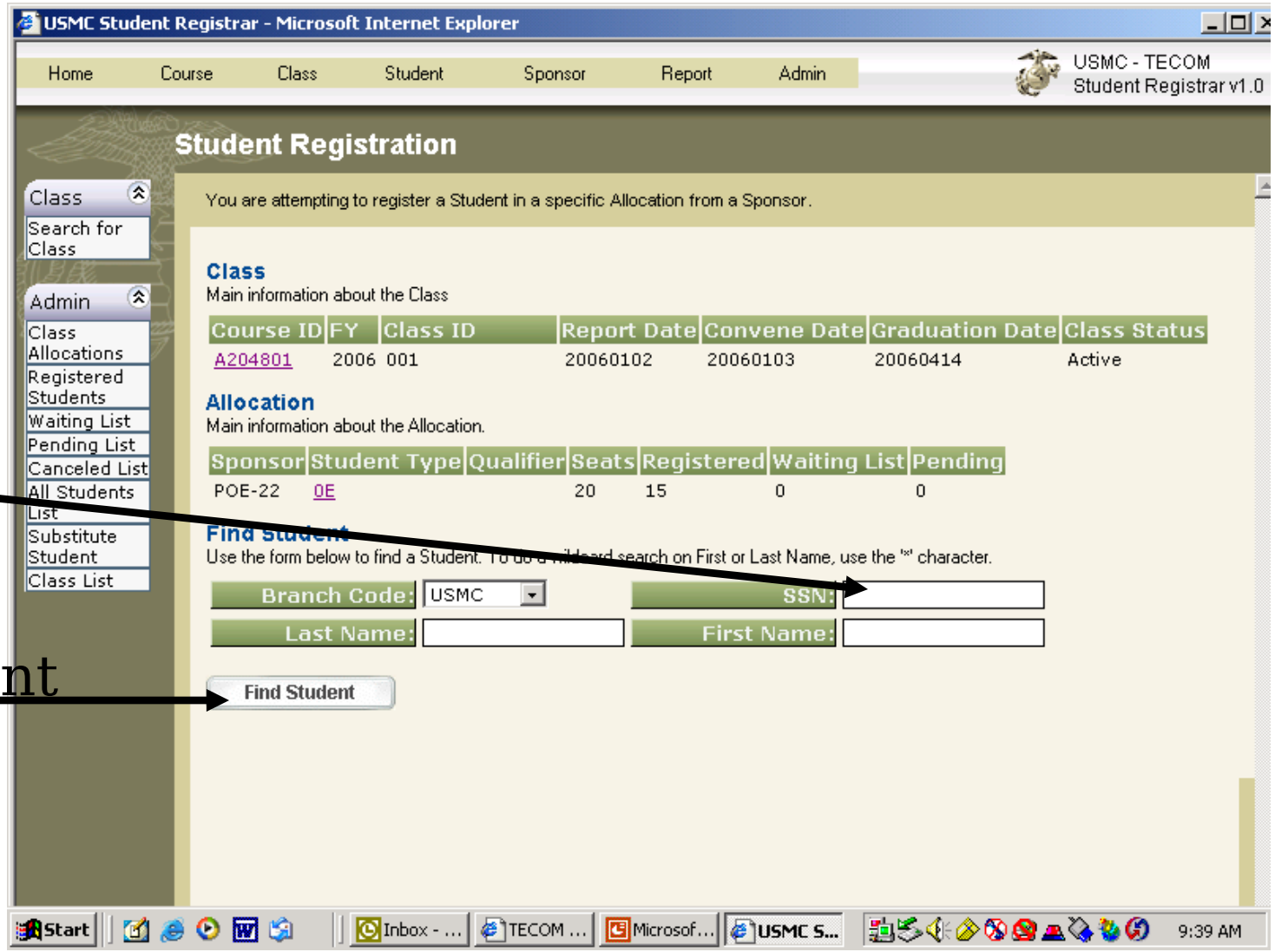
Register Student



Register a student (con't)

Enter SSN

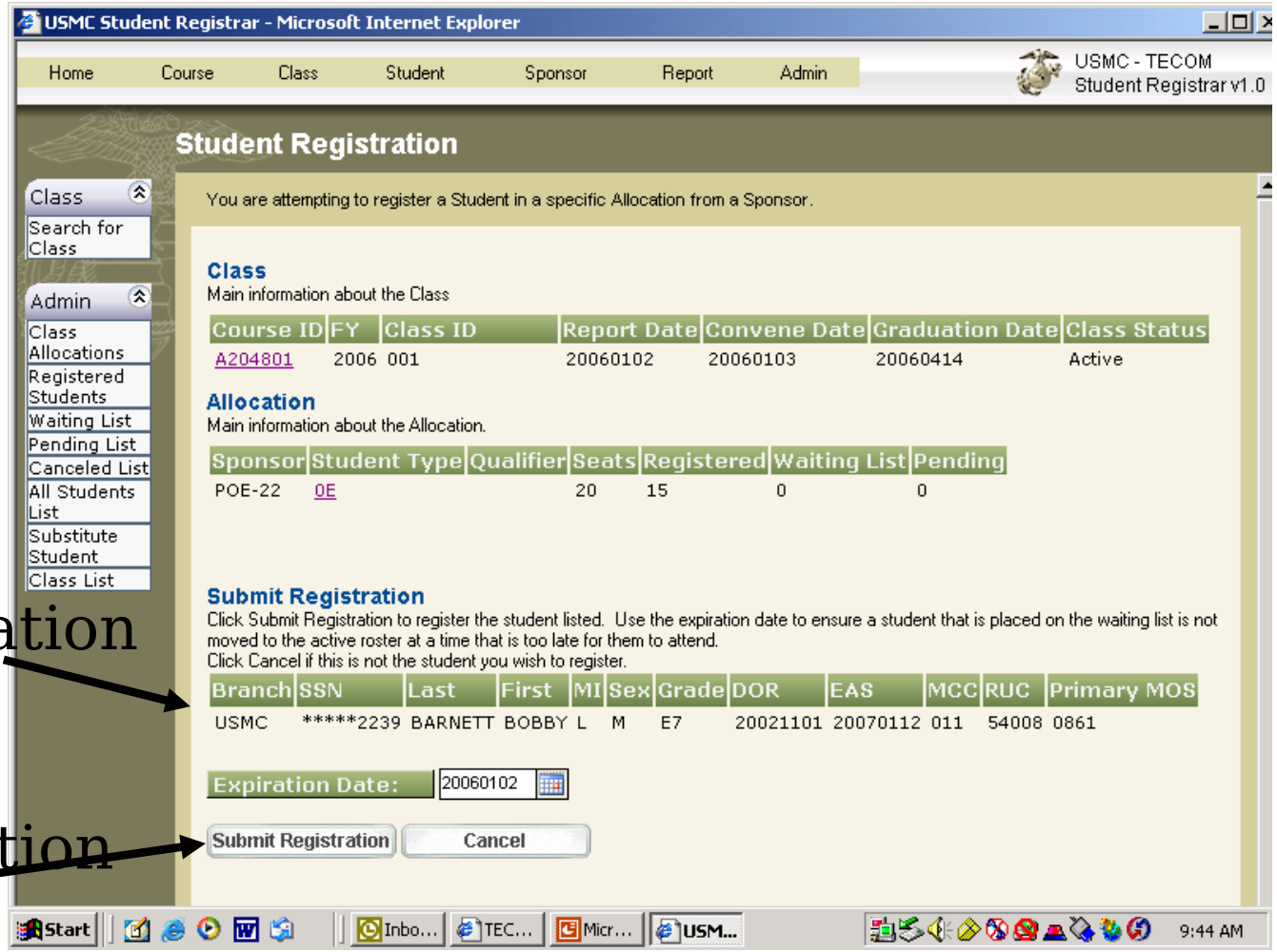
Find Student



Register a student (con't)

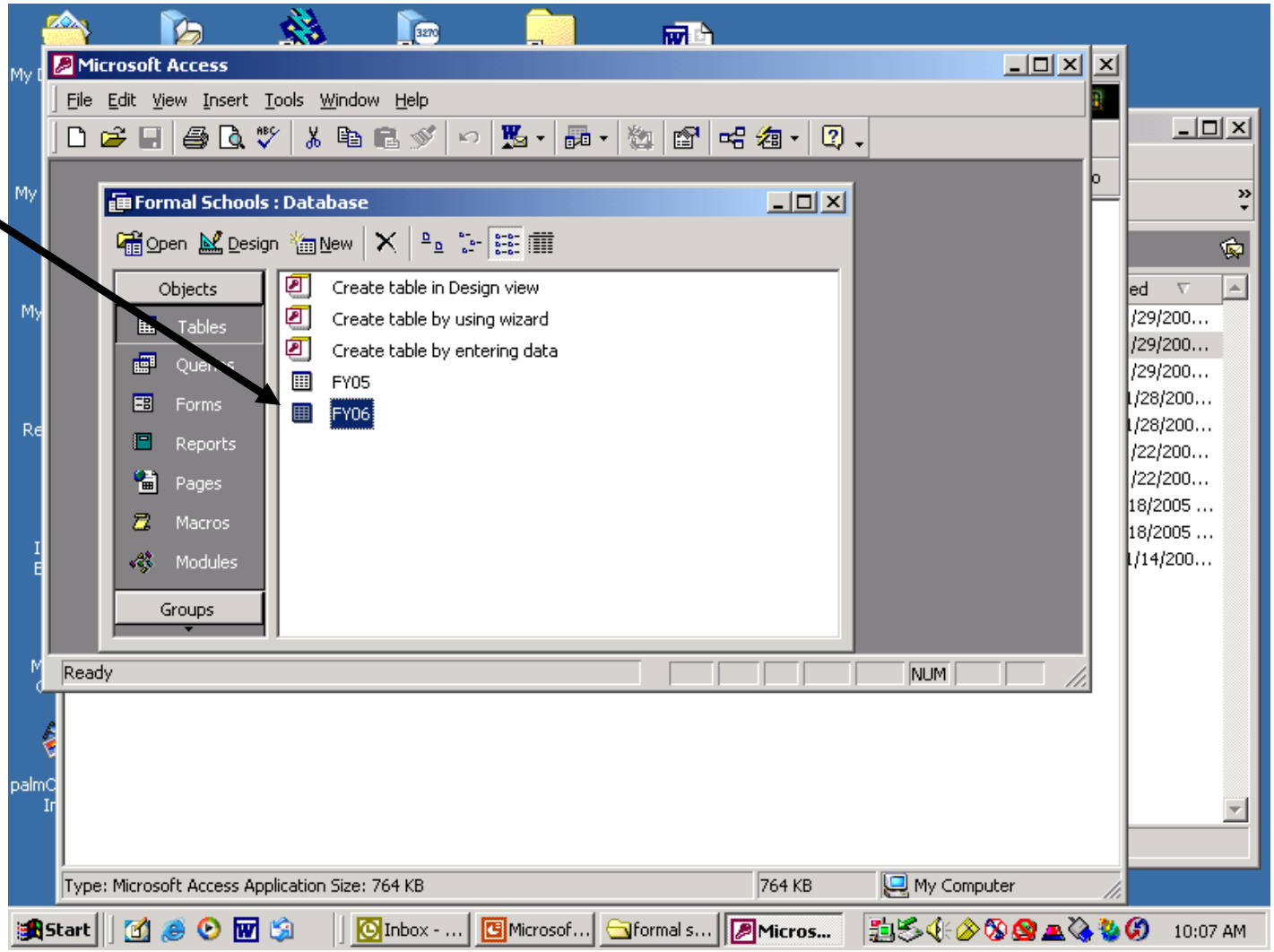
Verify Marine's Personal information

Submit Registration


USMC Student Registrar - Microsoft Internet Explorer
Home
Course
Class
Student
Sponsor
Report
Admin
USMC - TECOM
Student Registrar v1.0
Student Registration
Class
Search for Class
Admin
Class Allocations
Registered Students
Waiting List
Pending List
Canceled List
All Students List
Substitute Student
Class List
You are attempting to register a Student in a specific Allocation from a Sponsor.
Class
Main information about the Class
Course ID FY Class ID Report Date Convene Date Graduation Date Class Status
A204801 2006 001 20060102 20060103 20060414 Active
Allocation
Main information about the Allocation.
Sponsor Student Type Qualifier Seats Registered Waiting List Pending
POE-22 OE 20 15 0 0
Submit Registration
Click Submit Registration to register the student listed. Use the expiration date to ensure a student that is placed on the waiting list is not moved to the active roster at a time that is too late for them to attend.
Click Cancel if this is not the student you wish to register.
Branch SSN Last First MI Sex Grade DOR EAS MCC RUC Primary MOS
USMC *****2239 BARNETT BOBBY L M E7 20021101 20070112 011 54008 0861
Expiration Date:
20060102
Submit Registration
Cancel
Start
9:44 AM

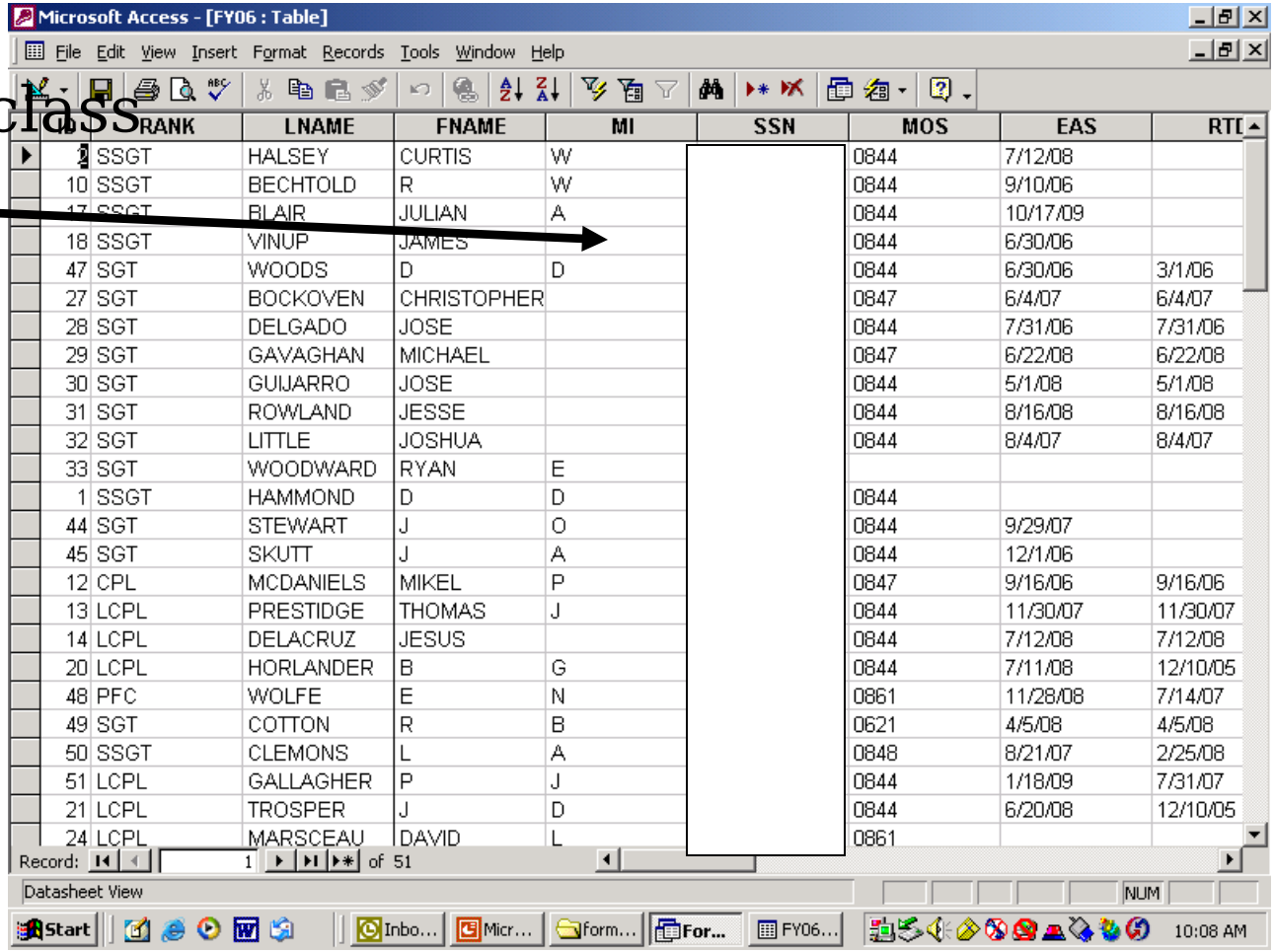
Record Student

Open FY Database



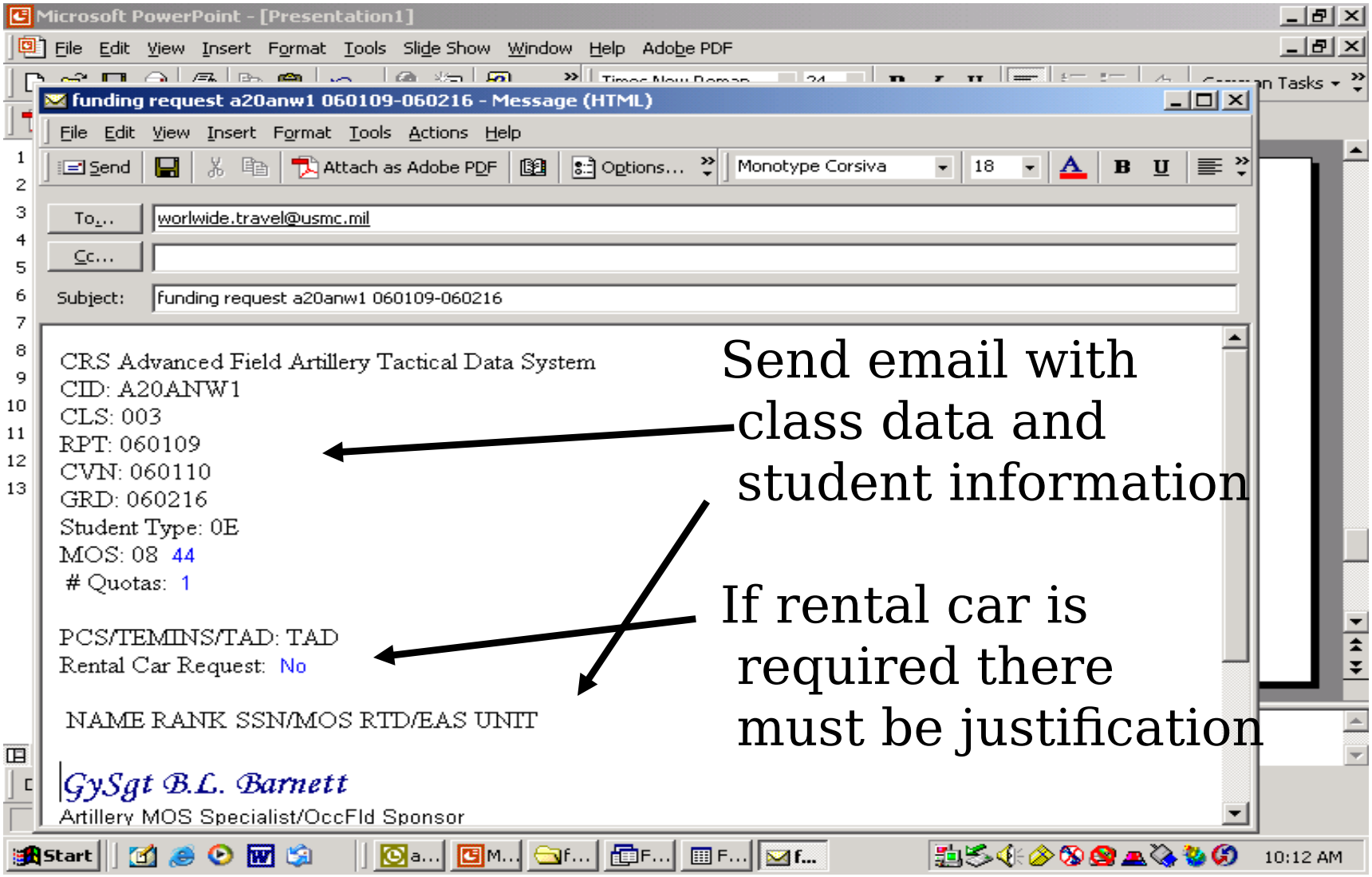
Record Student (con't)

Enter student, class and funding information

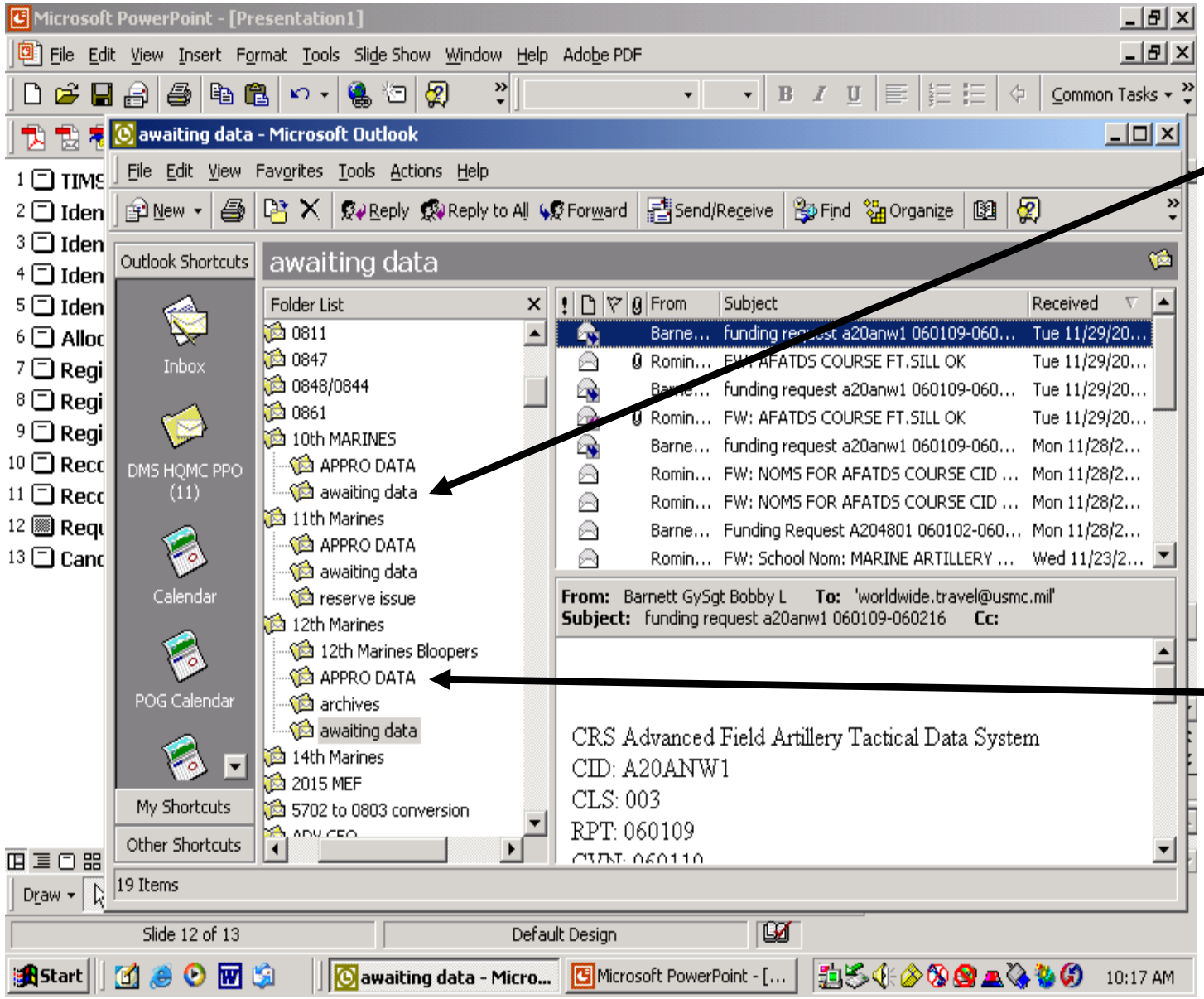

Microsoft Access - [FY06 : Table]
File Edit View Insert Format Records Tools Window Help
RANK LNAME FNAME MI SSN MOS EAS RTI
2 SSGT HALSEY CURTIS W 0844 7/12/08
10 SSGT BECHTOLD R W 0844 9/10/06
BLAIR JULIAN A 0844 10/17/09
18 SSGT VINUP JAMES 0844 6/30/06
47 SGT WOODS D D 0844 6/30/06 3/1/06
27 SGT BOCKOVEN CHRISTOPHER 0847 6/4/07 6/4/07
28 SGT DELGADO JOSE 0844 7/31/06 7/31/06
29 SGT GAVAGHAN MICHAEL 0847 6/22/08 6/22/08
30 SGT GUIJARRO JOSE 0844 5/1/08 5/1/08
31 SGT ROWLAND JESSE 0844 8/16/08 8/16/08
32 SGT LITTLE JOSHUA 0844 8/4/07 8/4/07
33 SGT WOODWARD RYAN E
1 SSGT HAMMOND D D 0844
44 SGT STEWART J O 0844 9/29/07
45 SGT SKUTT J A 0844 12/1/06
12 CPL MCDANIELS MIKEL P 0847 9/16/06 9/16/06
13 LCPL PRESTIDGE THOMAS J 0844 11/30/07 11/30/07
14 LCPL DELACRUZ JESUS 0844 7/12/08 7/12/08
20 LCPL HORLANDER B G 0844 7/11/08 12/10/05
48 PFC WOLFE E N 0861 11/28/08 7/14/07
49 SGT COTTON R B 0621 4/5/08 4/5/08
50 SSGT CLEMONS L A 0848 8/21/07 2/25/08
51 LCPL GALLAGHER P J 0844 1/18/09 7/31/07
21 LCPL TROSPER J D 0844 6/20/08 12/10/05
24 LCPL MARSCEAU DAVID L 0861
Record: 1 of 51
Datasheet View
NUM
Start
Inbo... Micr... form... For... FY06...
10:08 AM

Request funding

Send email to worldwide.travel@usmc.m



Archive



Save nominat and funding request in appropriate Regimental file for reference

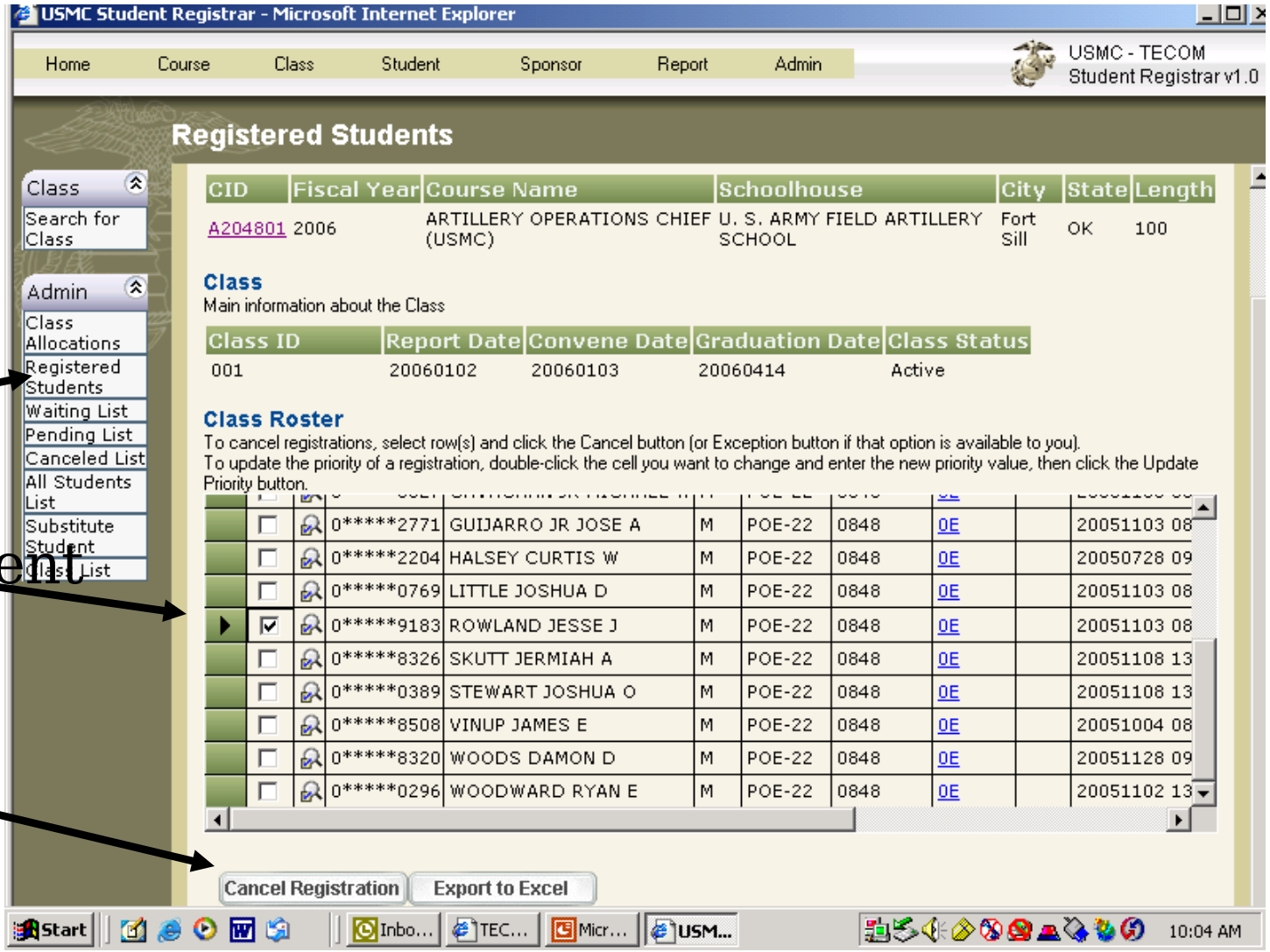
Once funding is received move all files for Marine to APPRO DATA

Cancel Registration

Pull up registered Students

Select Student

Cancel registration



QUESTIONS?

Updated Brig and PCF FAI Schedule

Command	Last Inspection	Tentative Inspection
Camp Pendleton	9 Feb 06	Feb 09
Camp Lejeune	5 Aug 05	Aug 08
Quantico	Dec 07	Dec 2010
Okinawa	30 Mar 06	Mar 09
PCF Iwakuni	26 Sep 06	Sep 09
PCF Yuma	13 Dec 07	Dec 2010

Updated PMO Holding Cells FAI Schedule

Command	Last Inspection	Tentative Inspection
MCLB Barstow, CA		DEACTIVATED
Quantico, VA	2 Dec 07	Dec 2010
MCAS Cherry Point, NC	20 May 04	DEACTIVATED
MCB Camp Lejeune, NC	18 May 04	May 07
MCAS New River, NC	19 May 04	DEACTIVATED
MCAS Yuma, AZ	14 Dec 07	Dec 2010
MCAS Miramar, CA	30 Mar 05	Mar 08

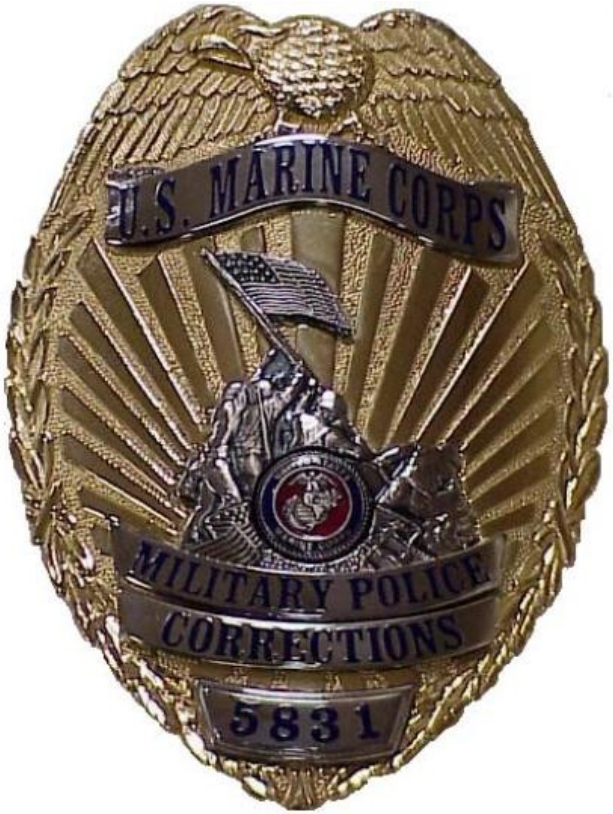
Updated PMO Holding Cells FAI Schedule

Command	Last Inspection	Tentative Inspection
Henderson Hall, VA	9 Apr 04	DEACTIVATED
MCAS Beaufort, SC	27 Feb 06	Feb 09
MCRD PI, SC	27 Feb 06	Feb 09
Kaneohe Bay, HI	10 Apr 06	Apr 09
MCAS Iwakuni, Japan	3 Apr 06	Apr 09
MCB Camp S. D. Butler	30 Mar 06	Mar 09
MCLB Albany, GA	27 Apr 04	DEACTIVATED
Camp Smith, HI		DEACTIVATED
MCRD San Diego, CA	30 Mar 05	Mar 08

ENLISTED ORDERS

- Occupational Manager has input on enlisted personnel PCSO
- Primary monitors all SNCO's PCSO.
- Has direct communication/input with MMEA (58XX Monitor)
- Decision made on TOS, deployments, qualifications, career path. etc.
- TOS waivers approvals are based on length of time remaining.
  - ✓ The needs of the Marine Corps, automatic approval
  - ✓ Nominee waiver must have substantial justification for request.
  - ✓ The length of time to be waived determines the level for the approval authority.
  - ✓ MMEA can approve within the XXXX window.
  - ✓ 1 year or more requires CG approval, most difficult.
- MMEA has final disposition on all PCSO.

MARINE CORPS BRIGS & PCFS



THANK YOU FOR YOUR PARTICIPATION !!!!!!!!